

FOREST LAKE ALANO SOCIETY BOARD OF DIRECTORS

MEETING Minutes

7:00pm, Tuesday, 22 February 2022

1. Call to Order and Serenity Prayer – Dave G.

- Meeting was called to order at 7pm

2. Roll Call - Dave G.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Dave G., President | <input checked="" type="checkbox"/> David H., Maintenance |
| <input checked="" type="checkbox"/> Trever B., Vice President | <input checked="" type="checkbox"/> Jeff W., Literature / Intergroup |
| <input checked="" type="checkbox"/> Pat C., Treasurer | <input checked="" type="checkbox"/> exA Rich M., Squad Liaison / GSR |
| <input checked="" type="checkbox"/> Rudy B., Asst Treasurer | <input checked="" type="checkbox"/> Paul B. – Intergroup Liaison |
| <input checked="" type="checkbox"/> Paul S., Secretary | |

3. Approval of the Tuesday, 25 January 2022 Minutes

- Motion to accept minutes by Trever B. and seconded by Pat C.
- All approved – Motion carried.
- **ACTION:** Still need to formally approve Annual Meeting Minutes from January

4. Communications Report - Paul S. / Dave G.

- Alano Society Member Update
 - a. 4 members submitted their pledge for 2022
 - b. **ACTION:** Dave to remind remaining members to renew by putting this in the Newsletter and to send a reminder email/snail mail.
- Web site / Newsletter / Zoom Update
 - a. Dave thanked Trever for his service this past year as Secretary.
 - b. **ACTION:** Along with renewal reminders, we should add the need for a Fellowship Committee leader(s) to the Newsletter.
 - c. **ACTION:** Pat volunteered to create a flyer to advertise the Fellowship Committee leadership need as well.

5. Treasurer Report - Pat C. / Rudy B.

- Monthly Income and Expenses
 - a. Pat asked for support to buy a 3-year subscription to Grapevine, which was agreed to.
 - b. **ACTION:** Pat will be sending out the report to the Board members when she has it finalized in the next week or so.
 - c. Pat suggested we define a dollar amount, above which needs to be authorized before someone with bank/credit card access needs to get pre-approval for. This was discussed as a reasonable suggestion, but no final limit was decided upon.
 - d. Bank Account Access & Card Usage - Pat also suggested that we limit card holders to current Board members. We all agreed on this. Dave took an **ACTION** to contact current non-board card holders and let them know we'd be removing them from the account once we get the minutes of this discussion to Deb at the bank. **ACTION:** Pat to bring these meeting minutes

to Deb at the bank to document the removal of Brett from the bank account access.

- Envelopes
 - a. Rudy has now become proficient in handling income and deposits.
- - **Motion** to approve Treasurer's report was made by Jeff and seconded by Paul S. and approved unanimously.

6. Secretary Report – Paul S.

- Paul asked for assistance in doing the minutes from this first meeting. Trever and Dave agreed to do this.

7. Maintenance Report- David H

- David reported that he replaced the lock for the shed with a new one.
- David also did get his bank card so he can now make purchases directly for the Club.
- David reminded us and the squads that shoveling of the entry ways are the shared responsibility of whichever squad gets there first.
- He also reported that the mice issue seems to be fixed after placing traps over the last couple of months.
- We need to think about fixing a slow leaking outside faucet. We will look into getting a professional to fix this when the weather warms up.

8. GSR/Squad Liaison Report - Rich M

- Rich was not able to be at the meeting.

9. Intergroup/District Report – tbd – no report.

10. Literature Report – tbd (Paul S - interim)

- Inventory
 - a. Paul B picked up the order from intergroup, but they are short on Big Books.
- Medallions – no action needed

11. Old Business

- Laptop Purchase – tabled until there was an actual need.
- Overeaters Anonymous update – Pat reported that there have been 3 meetings so far of varying participation. They are being held at 7pm in the Card Room. She will also be putting advertising into some local church newsletters. She explained that participation is open to any person with any eating pattern.

12. New Business

- Discuss assignment of Intergroup and literature roles – Dave G
 - i. Paul B agreed to take on the Intergroup Liaison role and Jeff W. agreed to take on the Literature responsibility.
 - 1. **ACTION:** Dave to get Paul and Jeff onto the Intergroup mailing list.
- Discuss purchase of new printer – Dave G. – All agreed that the printer has seen better days.
 - i. **MOTION:** Pat C made a motion to purchase a new printer under \$200. Paul S. seconded and all approved, so motion carried.

- ii. **ACTION:** Trever will talk to his relative with recent experience scoping out printers and he or Dave will purchase this at Costco (or another place).
- Discuss phishing/fraudulent emails sent to Board members – Dave G.
 - i. We discussed that emails to Board members did not actually come from one of us, but only used our email addresses that is posted on the website. This happened with the last board as well, but nothing came of it. No one responded or did anything to make this phishing attempt have any consequence. We will be vigilant going forward.
- Pat asked about who is in charge of key tracking and distribution. We agreed as a board that it would make the most sense for the VP, who has FLAS membership responsibility, to handle this. Paul S moved to have the Vice President take over responsibility for membership tracking and key distribution. Pat seconded and all approved. **ACTION:** Trever to contact Brett and get the key box and any key records from him. **ACTION:** Dave to update membership records and pass these on to Trever.
- Office Door Access - we discussed that this should be changed. **ACTION:** David agreed to look into this and change it to the code we agreed on.

13. Adjournment

- Next FLAS Board Meeting-Tuesday, 29 March 2022 @ 7:00pm
- Pat motioned to adjourn, Jeff seconded and all approved adjournment at 8:33pm.

14. Closing / Lord's Prayer – Dave G.